



**SOFTWOOD LUMBER PRODUCTS EXPORT CHARGE
REGISTRATION FORM**

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Under the provisions of section 22 of the *Softwood Lumber Products Export Charge Act, 2006* (the Act), exporters of Softwood Lumber products to the United States (US) are required to complete and file this form to register with the Canada Revenue Agency (CRA).

1 Business Number	2 Language of communication <input type="checkbox"/> English <input type="checkbox"/> French	3 Fiscal Year End (MM/DD)
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4 Name (enter complete legal name of individual or company)
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5 Business Address	City	Province - State	Postal Code
Mailing Address (if different from business address)	City	Province - State	Postal Code

6 Provide the full address where books and records for softwood lumber products are maintained.			
	City	Province - State	Postal Code

7 Type of exporter Please check the box that applies to you: (a) <input type="checkbox"/> I am a saw mill operator, I produce first manufactured softwood lumber (SL) products and I export first manufactured SL products to the US (b) <input type="checkbox"/> I am a wholesaler (c) <input type="checkbox"/> I am an excluded company (d) <input type="checkbox"/> I am exporting remanufactured softwood lumber products to the US	<p>The Act includes special provisions which could be advantageous to exporters who can be certified as <i>Independent Remanufacturer</i>. If you believe you qualify and wish to benefit from these provisions, you are invited to complete and file Form B253-1, <i>Independent Remanufacturer Registration Supplement</i>.</p> <p><input type="checkbox"/> I wish to be considered as an independent remanufacturer</p>
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8 Region of Origin Check the appropriate box(es) to indicate each region of origin of the softwood lumber products that you are exporting or anticipate exporting. (Refer to the instructions on the back of this form).			
<input type="checkbox"/> Alberta	<input type="checkbox"/> British Columbia-Coastal	<input type="checkbox"/> British Columbia-Interior	<input type="checkbox"/> Nova Scotia
<input type="checkbox"/> New Brunswick	<input type="checkbox"/> Newfoundland and Labrador	<input type="checkbox"/> Northwest Territories	<input type="checkbox"/> Quebec
<input type="checkbox"/> Nunavut	<input type="checkbox"/> Ontario	<input type="checkbox"/> Prince Edward Island	
<input type="checkbox"/> Saskatchewan	<input type="checkbox"/> Yukon	<input type="checkbox"/> Manitoba	

9 Multiple Locations Exporters operating first mills in more than one region and/or more than one mill within the same region are required to obtain a "mill location identifier". Please check the box(es) that apply to you: (a) I operate in more than one region <input type="checkbox"/> YES <input type="checkbox"/> NO (b) I operate multiple mills within one region <input type="checkbox"/> YES <input type="checkbox"/> NO		If you answered YES to either or both (a) or (b) please complete the attached Form B253-2, <i>Registration Supplement - Multiple Regions or Mills</i> .
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10 Monthly returns The Act requires that all registrants file a monthly return.

11 Security required You are required to provide and maintain security with the CRA if you are a non-resident person or a resident person who does not have a permanent establishment in Canada. Please check the box that applies to you: (a) <input type="checkbox"/> I am a non-resident person. (b) <input type="checkbox"/> I am a resident person who does not have a permanent establishment in Canada.	Please refer to Notice SWLN4 for more information (see instructions on the back of this form).
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12 CERTIFICATION As authorized person, I, _____, certify that the information given on this form and in any document attached is, to the best of my knowledge, true and complete.			
_____ Signature of authorized person	_____ Position or Title	_____ Telephone Number	_____ Date

13 Contact person			
_____ Name (if different from authorized person)	_____ Position	_____ Telephone Number	_____ Fax Number

SOFTWOOD LUMBER PRODUCTS EXPORT CHARGE
INSTRUCTIONS FOR THE COMPLETION OF THE REGISTRATION FORM

1 - Business Number	If you are already registered for GST/HST, Payroll tax or Corporate tax, your Business Number is the first nine digits of your account number. If you do not have any of these accounts, you should complete a Form RC1, <i>Request for a Business Number (BN)</i> , to register for a Business Number.
2 - Language of communication	Check the appropriate box.
3 - Fiscal Year End	Enter the fiscal year end of your company. For the purpose of this program, a calendar month end would be required.
4 - Legal Name	Enter the legal name of the business.
5 - Business Address and Mailing Address	Enter the business address and mailing address (if different).
6 - Location of Books and Records	Indicate the address of the location of the books and records.
7 - Type of exporter	Select one of the following categories: (a) You are both the manufacturer and the exporter. (b) You acquire first manufactured SL products and you are the legal exporter. (c) Indicate if your business is excluded from the application of the Softwood Lumber Products Export Charge. (d) You are exporting remanufactured softwood lumber products.
8 - Origin of the softwood lumber products exported	Based on the definition below, indicate the region(s) of origin of the softwood lumber products that you are exporting to the US. Region of origin means the location of the facility where the softwood lumber product is first produced, with the following exceptions: (a) the region of origin of softwood lumber products first produced in the Maritime provinces from logs harvested in a non-Maritime province would be the region where the log was harvested; and (b) the region of origin of softwood lumber products first produced in the Yukon, the Northwest Territories or Nunavut (the Territories) from logs harvested outside the Territories would be the region where the log was harvested.
9 - Multiple mills or regions Multiple mills means that your business operates several facilities that are transforming logs into first manufactured softwood lumber products	Indicate whether you operate more than one mill and whether these mills operate in more than one region.
10 - Filing	Each registrant has to file a monthly return. Should you operate multiple sites, please refer to filing options on Form B253-2, <i>Registration Supplement - Multiple Regions or Mills</i> .
11 - Security required	You will find Notice SWLN4 under the " <i>Important notices</i> " topic on the CRA website at www.cra.gc.ca/softwood .
12 - Certification Name and title of the authorized person Telephone Number Signature of authorized person	Print the name, title, and telephone number of the authorized person. The authorized person must sign the registration form.
13 - Contact name, telephone number and fax number	If different from the authorized person, enter the name, the phone number and the fax number of the person who may be contacted if more information is required.
Should you have any questions about registration, please visit our website at www.cra.gc.ca/softwood or contact us, toll free (Canada & United States), at 1-800-935-0313 (English) or 1-800-935-0340 (French). Fax number 604-585-5772.	
NOTE: After registration, you are required to notify the Canada Revenue Agency in writing of any changes or additions to the information provided on Form B253, <i>Softwood Lumber Products Export Charge - Registration Form</i> .	

Complete and mail your form to: **Surrey Tax Centre**
9755 King George Boulevard
Surrey BC V3T 5E1