



Direct Deposit Request – Individuals

NOTE: In this form, the text inserted between square brackets represents the regular print information.

Use this form to **start** direct deposit for the following amounts:

- your income tax refund, goods and services tax/harmonized sales tax credit (GST/HST) including certain related provincial payments, Working Income Tax Benefit advance payments (WITB), and any other deemed overpayment of tax to which you are entitled or to which you may become entitled;
- your Canada Child Tax Benefit payments including certain related provincial and territorial payments; and
- your Universal Child Care Benefit payments.

Also use this form to **change information** you already gave us. For more information, see page 6 [the back of this form].

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If **yes**, enter the date you moved. _____

Year			Month	Day

Direct deposit choice and banking information –
(Tick the box(es) below to show your choice(s).)

**Income tax refund, GST/HST credit, WITB advance payments,
and any other deemed overpayment of tax**

Tick this box to have your income tax refund, GST/HST credit, WITB advance payments, and any other deemed overpayment of tax deposited into your bank account held in Canada. Attach a cheque with the banking information encoded on it and write "VOID" across the front, **or** complete the banking information area below (see the example on page 9 [the back]).

Branch number
460

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 (5 digits)

Institution number
461

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 (3 digits)

Account number (maximum 12 digits)
462

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Canada Child Tax Benefit (CCTB)

- 463 Tick this box to have your CCTB payments deposited into the **same bank account** held in Canada as your income tax refund, GST/HST credit, WITB advance payments, and any other deemed overpayment of tax.
- Tick this box to have your CCTB payments deposited into a **different bank account** held in Canada. Attach a cheque with the banking information encoded on it and write "VOID – CCTB" across the front, **or** complete the banking information area below (see the example on page 9 [the back]).

Branch number

471 (5 digits)

Institution number

472 (3 digits)

Account number (maximum 12 digits)

473

Universal Child Care Benefit (UCCB)

- 491 Tick this box to have your UCCB payments deposited into the **same bank account** held in Canada as your income tax refund, GST/HST credit, WITB advance payments, and any other deemed overpayment of tax.
- 492 Tick this box to have your UCCB payments deposited into the **same bank account** held in Canada as your CCTB payments.
- Tick this box to have your UCCB payments deposited into a **different bank account** held in Canada. Attach a cheque with the banking information encoded on it and write "VOID – UCCB" across the front, **or** complete the banking information area below (see the example on page 10 [the back]).

Branch number

471 (5 digits) 472 (3 digits)

Account number (maximum 12 digits)

495

Certification

I, as the person entitled to receive the payments, authorize the Receiver General to deposit the payments described above into the above-noted bank account(s) until further notice.

Signature														
Area code			Telephone number					Year			Month		Day	
						-								

More information

- Do not complete this form if you already use the direct deposit service and your banking information has not changed.
- If you are changing any bank account held in Canada into which we deposit a payment, be sure to tell us about your new bank account. In addition, make sure you do not close the old bank account before we deposit the payment into the new bank account.

- If your financial institution in Canada notifies us of a change in your banking information, we will deposit your payments into the new bank account held in Canada as soon as we have updated your file.
- If, for any reason, we cannot deposit your payment into the bank account held in Canada, we will mail a cheque to you at the mailing address we have on file.
- If you move, let us know your new address **as soon as possible**. **Otherwise, your payments may stop**, whether you receive them by cheque or direct deposit.
- Your direct deposit request will stay in effect until you change the information or cancel the service.
- To cancel direct deposit service for one or more of these payments, or if you need help to complete this form, contact us at **1-800-959-8281**.
- If you have registered with the **My Account** service, you can change your address and arrange direct deposit by going to **My Account** at **www.cra.gc.ca/myaccount**.

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- Send your completed form to one of the offices listed below:

Sudbury Tax Services Office
PO Box 20000 Stn A
Sudbury ON P3A 5C1

Jonquière Tax Centre
PO Box 1900 Stn LCD
Jonquière QC G7S 5J1

St. John's Tax Centre
PO Box 12071 Stn A
St. John's NL A1B 3Z1

Surrey Tax Centre
9755 King George Blvd
Surrey BC V3T 5E1

Summerside Tax Centre
275 Pope Rd Suite 102
Summerside PE C1N 5Z7

Shawinigan-Sud Tax Centre
PO Box 3000 Stn Bureau-Chef
Shawinigan-Sud QC G9N 7S6

Winnipeg Tax Centre
PO Box 14000 Stn Main
Winnipeg MB R3C 3M2

Example

- **Income tax refund, GST/HST credit, WITB advance payments, and any other deemed overpayment of tax:**

(For more information on GST/HST payments, see Pamphlet RC4210, "GST/HST Credit", and for more information on WITB advance payments, see Form RC201, "Working Income Tax Benefit Advance Payments Application".) Enter the branch number in area 460, the institution number in area 461, and your complete bank account number (held in Canada) in area 462 (see the example on page 10 [below]). You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque, or by contacting your financial institution in Canada.

- **CCTB:**

(For more information on these payments, see Pamphlet T4114, "Canada Child Benefits".) Enter the branch number in area 471, the institution number in area 472, and the complete bank account number (held in Canada) in area 473 (see the example on page 10 [below]). You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque, or by contacting your financial institution in Canada.

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